

**BOURNEMOUTH, CHRISTCHURCH AND POOLE COUNCIL**  
**HEALTH AND WELLBEING BOARD**

Minutes of the Meeting held on 24 July 2019 at 9.00 am

Present:-

Cllr V Slade – Chairman

Present: Cllr L Dedman, Cllr S Moore, Cllr K Wilson, G Farrant, J Thurgood, J Ramsden, K Ryan, S Crowe, E Yafele, S Sandcraft, D Richardson, T Knight, L Bate, K Loftus, M. Mould and S Why

Also in attendance: Cllr G Farquhar

1. Election of Chairman

**RESOLVED that Councillor V. Slade be elected Chairman.**

2. Election of Vice-Chairman

**RESOLVED that T. Goodson of the Dorset CCG be elected Vice-Chairman.**

3. Apologies

Apologies were received from R. Ramtohal, T. Goodson and D. Fleming.

4. Substitute Members

M. Mould acted as substitute for D. Fleming.

5. Declarations of Interest

There were no declarations of Pecuniary Interests or any other interests made at this meeting.

6. Public Issues

There were no public questions, statements or petitions submitted for this meeting.

7. Health and Wellbeing Board

The Chairman and The Deputy Head of Democratic Services presented a report, a copy of which had been circulated and a copy of which appears as Appendix 'A' to these minutes in the Minute Book.

BCP Full Council considered and approved the establishment of a Health and Wellbeing Board for the BCP area in accordance with requirements set out in the Health and Social Care Act 2012. The Board was set up to improve the health and wellbeing of local people, reduce inequalities and to ensure joined up working between health and care services.

The report was considered and agreed by Council on 16<sup>th</sup> July 2019. The Health and Wellbeing Board were asked to consider the Meetings and Business Protocol and the Terms of Reference at Appendix 1 and 2 of the report at Appendix 'A', and to submit any proposed amendments to reflect its key objectives.

In particular the Board were asked to consider including representatives from Dorset Police Service and Dorset and Wiltshire Fire and Rescue Service as either full or co-opted members of the Board. The Board recognised the contribution the aforementioned services made in the area and supported the appointment of their representatives as full members of the Board.

**RESOLVED that:-**

- (a) the Board agreed the Meeting and Business Protocol, including the proposed membership of the Board as set out in Appendix 1 of the report. The Board unanimously decided to include the Dorset Police Force and the Dorset and Wiltshire Fire and Rescue Services representatives as full members of the Board.**
- (b) the Board sought to amend the Protocol to allow substitute members**
- (c) the Board agreed its Terms of Reference as set out at appendix 2 of the report, without amendment.**

8. Better Care Fund - Planning for 2019/20

The Principal Officer, Planning and Quality Assurance presented a report, a copy of which had been circulated and a copy of which appears as Appendix 'B' to these minutes in the Minute Book.

The report provided an update on progress in the implementation of the Better Care Fund (BCF) Plan for 2019/20. The report also set out the proposed governance route for ensuring delivery of the BCF along with alignment with the Integrated Care Systems Governance arrangements. The BCF fund started in 2013 and provided financial support for councils and NHS organizations to jointly plan and deliver both local health and social care services. Its aim was to improve the integration of services to better manage the health and wellbeing of residents. It also aided the delivery of 'Our Dorset' the Integrated Care System Plan.

The progress, resources and schemes of the plan were explained to the Board. It was also highlighted that Dorset CCG and BCP Council were focusing their work on establishing strong sustainable care markets and on understanding joint expenditure to better align with NHS and Social Care budgets in the future.

It was explained that the BCF Plan for 2019/20 was a refresh of the 2017/19 Plan. The Joint Commissioning Board had oversight of the Plan however it would require sign-off by the Health and Wellbeing Board between the 18<sup>th</sup>-26<sup>th</sup> September. The Plan would then go through NHS I and NHS England for a national assurance process. The BCF Plan was part of the wider transformation work already underway to align incentives and strategies. It was a representation of wider work on identifying vulnerable populations earlier, of collaborative working to provide a tailored and personalized response to improve outcomes for people and of an ambition to reduce or delay individuals need for intensive services.

It was explained that the responsibilities of the Board would include the ongoing monitoring of the plan, the budget and the performance metrics. Additional monitoring of the Plan would be undertaken by the directorate monthly and through the Council and Cabinet quarterly. It was highlighted that there were challenges to the sustainability of funding for both the CCG and the Local Authority with the continued short-term funding arrangements being insufficient to cover the resource gap in the system. It was highlighted that the metrics and the targets associated with them were complex because they were set both nationally and locally and could be understood differently by different partners. It was therefore considered important to align and make transparent how the performance indicators were measured and to connect with other organizations around these.

Board members felt the explanatory narrative around the metrics was important in order to understand underlying drivers and how they link to opportunities to reform the system. They also felt it was important to effectively monitor progress over time to see where progress was being made and where there were opportunities for improvement.

**RESOLVED that:-**

- (a) the Board agreed to consider the BCF Plan at their next scheduled meeting or to delegate approval of the BCF Plan to the Chair and Vice-Chair if the Board is unable to meet within the timescales set in national guidance;**
- (b) the Board agreed to receive monitoring reports on the delivery of the BCF plan at six monthly intervals.**

9. Special Educational Needs and Disabilities (SEND)

The BCP Interim Service Director for Inclusion and Family Services presented a report, a copy of which had been circulated and a copy of which appears as Appendix 'C' to these minutes in the Minute Book.

The report set out the statutory framework for the strategic and operational response to the Children and Families Act 2014 and the subsequent SEND Code of Practice 2015 and was recommended to the Board to ensure compliance with the Act and the Code of Practice. The report requested that the Health and Wellbeing Board agree to provide governance and strategic oversight for the delivery of SEND services for children and young people across BCP, in accordance with the Act and the Code.

The Board were asked to consider and support the recommendations in the report. The recommendations identified areas for progressing the reimagining of the service and areas to support the establishment of a framework of operation that would improve outcomes for children and young people with special educational needs and disabilities across BCP. It was highlighted that a better understanding of the baseline of services would help in the determination of the direction of services in the future.

It was explained to the Board that Ofsted and the Care Quality Commission (CQC) would be undertaking a joint, system wide, inspection. The inspection could be as early as the new year and would review how the Councils responsibilities to children and young people (from birth to age 25) who had special educational needs or disabilities (SEND) were being met.

A focus on working alongside parents and carers of children and young people and other vulnerable young people who may not have a SEND was highlighted to the Board. It would also be a priority to consider Child and Adolescent Mental Health Services (CAMHS). An opportunity to raise the profile of Children's Services and work with partners including Dorset on shared learning and best practice was recognized.

The Board also recognized the importance of giving a voice to children and young people through engagement and participation, it was particularly highlighted that a forum for young adults would be worth considering. Permission was sought from the Health and Wellbeing Board to ensure all groups of children and young adults were represented and enabled to have a voice that informed how services were improved.

A number of questions were raised and discussed by the Board including;

- The need for greater clarity around the governance expectations of the Board. It was suggested that a new Transformation Board for BCP would look at this and bring back clear proposals to the Board within the next 6-12 months.
- That following the Self-Assessment and the updating of the Joint Commissioning Plan the Transformation Group would consider the best options for either collaborative working or work as BCP Council;
- That consideration needed to be given to how disengaged parents and carers could be engaged in the Parent and Carer Forum. Additionally, the gap between those presenting with a need for SEND

support and those who receive the support should be monitored. This would be covered when the Board considered the Improvement Plan;

- It was requested that future papers include the SEND population numbers and whether this figure was increasing or decreasing.

**RESOLVED that:-**

- (a) the Health and Wellbeing Board unanimously agrees to provide governance and strategic oversight for the delivery of services for children and young people with SEND across BCP in accordance with the Code of Practice (2015) and Children and Families Act (2014), with the expectation that more detailed proposals around governance be brought to the Board in the next 6-12 months. This should include clear guidance on the differing functions of Cabinet and the Board;
- (b) the Board considered and supports the areas identified for development and agrees to regular reports on progress being brought to the Board to meet the requirements of the Code of Practice 2015;
- (c) the points raised above are taken into consideration, and the Board receive an update on the Implementation Plan.

10. Calendar of meetings and development of Forward Plan

**RESOLVED that:-**

- (a) the Board agreed on dates for developmental sessions and future meetings;

**Board meetings**

**25 September 2019 – 9am - 11 am**

**30 January 2020 – 10am - 12 noon**

**26 March 2020 – 10am - 12 noon**

**17 June 2020 – 10am - 12 noon**

**Development Sessions**

**28 November 2019 – 10am - 12 noon**

**27 February 2020 – 10am - 12 noon**

- (b) a draft Forward Plan be brought before the Board at the next meeting for approval.

The meeting ended at 10.00 am

CHAIRMAN